

Minutes of the 2017 CAML/ACBM Annual General Meeting

Canadian Association of Music Libraries, Archives and Documentation Centres (CAML) L'Association canadienne des bibliothèques, archives et centres de documentation musicaux (ACBM)

Saturday, May 27, 2017, 11h00 – 12h30
Edward Johnson Building, Room 130, University of Toronto

(As approved at the 2018 CAML AGM, June 1, 2018)

Meeting called to order: 11h05

Attendees

Stacy Allison-Cassin, Houman Behzadi, Maria Calderisi, Scott Cowan, Carolyn Doi, Monica Fazekas, Francine Forget, Jan Guise, Kyla Jemison, Veronica Kmiech, Cathy Martin, James Mason, Joan McGorman, Brian McMillan, Kathleen McMorrow, Suzanne Meyers Sawa, Tim Neufeldt, Maureen Nevins, Daniel Paradis, Katherine Penner, Lisa Philpott, Leland Reed, Lorne Shapiro, Laura Snyder, Joseph Trivers, Rob van der Bliet, Lucinda Walls, Deborah Wills

Approval of agenda

- Motion to approve (Tim), seconded (Jan). Carried.

Approval of minutes of 2016 AGM

- Add Carolyn to list of attendees
- Changes to Cataloguing Committee Report:
 - Amendment of first sentence: The RSC Music Working Group worked on preparing seven revisions to submit to the RDA Steering Committee.
 - Change “American rules” to “Anglo-American rules”
- Motion to approve the minutes with changes (James), seconded (Jan). Carried.

Business arising

- Terms of reference of the audit committee have been revised by the board

Reports

- Reports were submitted in writing before the meeting

President's report (Brian)

- CAML released a statement denouncing the events of racism and xenophobia following the election of the U.S. President. The board thanks those who sent messages of support.

- CAML co-sponsored the first Pan-American regional IAML conference with IAML and MLA in February
- Special thanks to Tim and Stacy who chaired the programme committee for Canada 150 and spearheaded the “Wikipedia Summit”
- CAML Review published its first peer-reviewed paper
- Awards committee launched a new award to support members’ research
- CAML sadly notes the passing of Cheryl Martin, a dedicated member of CAML
- It has been an honour to serve as president

Treasurer’s report (Rob)

- An updated report was circulated during the conference
- 2016: CMC book project subsidized for \$1000
- 2017: the \$25,000 in assets represents registration fees added to the account. Amounts removed equal what we owe to the other societies involved in the conference
- Proposed budget: on track. Possible income from conference not yet included
- Question: should we provide a fixed amount of funding for speakers? Brian has contacted the president of MusCan for that society’s input. Agreement that board will then determine the best way to proceed.

Audit Committee’s report (Tim Neufeldt/Maureen Nevis)

- Audit committee would like to see more details about PayPal transactions
- Committee thanks Rob for his work
- ACTION: Committee will submit report in writing

Membership Secretary’s report (Kyla)

- Individual and institutional membership is down
- New personal members: Katherine Penner, University of Manitoba; Scott Cowan, University of Windsor; Veronica Kmiech, completing Education degree at University of Saskatchewan; Francine Forget, MIS student
- Have not yet received an invoice from IAML
- Added a donation button on registration form. CAML does not have charitable status, but donations will be acknowledged

Communication Officer’s report (James)

- Main work this past year: to make the web site secure and accessible at all our institutions. Work was successful.
- Hope to broaden communication efforts beyond our membership

CAML Review report (Cathy)

- Megan Chellew and Deborah Wills continue as associate editors
- Desmond Maley has finished his term as review editor
- Brian Thompson is the new review editor
- First issue of 2017 will appear soon
- Peer review process is in place. First article by Houman. Submission guidelines are on the web; guidelines for reviewers were also completed.
- Still investigating how to make content more accessible by Google

Nomination Officer's report (Jan)

- Two positions open; one nomination received for each position
- Secretary: Katherine. Acclaimed
- Member-at-large: Houman. Acclaimed

Cataloguing Committee report (Daniel)

- Four revision proposals made, notably:
 - 6.15 replaced completely
 - Two important access points for musical works were merged

RILM report (Brian)

- Report submitted by Sean Luyk, who is stepping down as chair. New chair needed. Send expressions of interest to RILM

RISM report (Brian)

- Position has been open since the death of Cheryl Martin. One person interested, not yet confirmed

RIPM report (Brian)

- No activity. All runs are now indexed, thanks to Kathleen

Québec Chapter report

- Current board: Rémi Castonguay, Rachel Gagnon, Christiane Melançon, Denis Thibault

Awards Committee report (Houman)

- Committee members: Jan, Stacy and Meghan Goodchild
- First-time presenter award: Veronica
- First-time attendee award: Katherine
- First-time presenter award is now called the Cheryl Martin award
- Helmut Kallmann Award Committee: Jan, Maria and Houman. Winner will be announced at the banquet.

Collections Committee report (Houman)

- Sean has stepped down from the committee. Looking for expressions of interest

Motion to accept reports

- Moved (Jan); seconded (Joan). Carried.

CAML Conference 2018

- MusCan is interested in meeting with Congress in Regina
- General interest from CAML for meeting with Congress
- If Regina not possible, MusCan has suggested Edmonton, Winnipeg or Kingston
- CAML does not currently have a member in Regina. Carolyn will contact a former member who is in Regina
- Stacy: remarked on the usefulness of meeting with other groups and on the work that Congress does for us
- Jan: Congress would be the best choice; Winnipeg would have excellent facilities
- Monica: we need to maintain our relationship with Congress for their advocacy work with copyright
- Consensus: CAML members would like to meet in Regina

Other Business

- Handover of Helmut camel to Carolyn
- Carolyn thanked Brian for his work on the board

Adjournment

- Motion to adjourn (Houman)
- Meeting adjourned at 12h00

Respectfully submitted,
Deborah Wills, Recording Secretary