

CAML
Annual General Meeting
MINUTES (Text as revised and approved at 2013 AGM)

Thursday, July 26, 2012, 12:30-2:00 pm
Cyberthèque, Redpath Library Building
McGill University, Montreal, QC

Present: Jan Guise (presiding), Laura Snyder (recording), Sean Luyk, Brenda Muir, Desmond Maley, Terry Horner, Bill Blair, Daniel Paradis, Suzanne Meyers Sawa, Lucinda Walls, Peter Higham, Rob van der Bliet, Monica Fazekas, Margaret McLeod, Joan McGorman, Maria Calderisi, Kathleen McMorro, Denise Prince, Paul Guise, Lisa Philpott, Bonnie Woelk, Tim Neufeldt, James Mason, Deborah Wills, Alastair Boyd, Homer Seywerd, Benoit Migneault, Becky Smith, Kyla Jemison, Erika Kirsch, Carolyn Doi, Megan Chellew, Lina Picard, Cathy Martin, Gilles Leclerc, Lee Ramsay, Stacy Allison-Cassin, Kirsten Walsh, Joseph Hafner, Cheryl Martin.

1. Approval of Agenda

Jan proposed the following changes: move the Cataloguing Committee report from #10 to #2; move the IAML 2012 update from #16 to #3. Joan McGorman asked to add an item under Other Business.

Motion to approve the agenda, with these changes: moved by Terry Horner, seconded by Monica Fazekas; passed.

2. Cataloguing Committee Report (Daniel Paradis)

Written report submitted in advance. The Cataloguing Committee has been very active. Five rule revision proposals were submitted to the Joint Steering Committee on behalf of CAML. The goal is to fix some of the problems identified in the first release of RDA. Four of the proposals were approved and have already been incorporated into the RDA toolkit. The remaining proposal was deferred to a new task force.

Daniel also represented CAML on CCC (Canadian Committee on Cataloguing) and a task force.

3. IAML 2012 Organizing Committee Report (Joseph Hafner)

Things seem to be going very well; the volunteers have been doing great work. The conference organizers (JPdL) were very helpful and will be providing information to us at the end, such as attendance at each session, etc. A tax refund from the province should bring a sizeable sum back to us.

309 attendees have registered, including vendors, accompanying people, etc. The Ottawa meeting was fewer than 200, so this is a great turnout. McGill and a number of vendors provided strong support. BAnQ gave us space for the Monday evening reception for free and supplied some wine.

Joseph expressed the Committee's thanks to everyone in CAML for their help and support. Maria Calderisi commented that she was very proud of how everything has been going this year, and expressed "personal and heartfelt congratulations".

4. Approval of Minutes of AGM, June 4, 2011, Mount Allison University

Motion to approve the minutes with no changes: moved by Peter Higham, seconded by Kirsten Walsh; passed.

5. Business Arising from Minutes of June 4, 2011, Mount Allison University

Item #3, separate motion to accept Audit Committee report. This has been noted and will be done this year.

Item #19, discussion of 2013 meeting. The Board discussed the question of whether CAML should meet with CLA or with CUMS next year, and agreed that we will meet in Victoria with CUMS at Congress next year.

A 2015 meeting with MLA in Toronto had been proposed, but there was some negative feedback from MLA on this. The main concerns were about Americans having difficulties getting passports and vendors being unwilling to deal with Customs regulations. A Toronto meeting in 2015 is not likely, but Suzanne is still hoping for a future MLA conference there.

6. President's Report (Jan Guise)

Report submitted in advance; it is very similar to Jan's report that is on the IAML website. Jan gave a few highlights.

- **IAML 2012.** Thanks to the organizing committee for their terrific work. There has been a lot of positive feedback.
- **The Board** met three times, by Skype. This has worked very well. Elections for Vice President/President Elect and Secretary will take place later in the meeting.
- **Future of IAML.** Jan has been serving on the Strategy Committee, which meets by wiki. Their proposal was presented at the meeting on Tuesday, and there will be further discussion at Council this afternoon. Ideas and comments may be sent by email to Jan.
- **Awards.** The Board approved two new awards – the Student Paper Award, and the First-Time Attendee Award.

- **Remembering Helmut Kallmann.** The Monday evening reception at BAnQ included presentation of the Kallmann award to Dr. Robin Elliott. Maria Calderisi also gave a tribute to Helmut. Jan reported that Helmut gave CAML some money in his will. The Board will be discussing appropriate ways to utilize this wonderful gift.

7. Treasurer's Report (Rob van der Blik)

Rob submitted 3 spreadsheets: 2011 Budget; 2012 Budget; Proposed Budget for 2013. The 2012 budget is in a state of flux because of IAML. The income from the conference is projected at \$13,000. The question of what to do with this income will be addressed later.

Motion to approve the proposed budget: moved by Desmond Maley; seconded by Cheryl Martin; passed.

Motion on future awards. It was moved by Cathy Martin, seconded by Kirsten Walsh and passed with no opposing votes that CAML allocates \$1000 per year towards initiatives intended to encourage CAML membership and involvement in the activities of the association, such as a first-time conference attendance award or a student paper and/or conference presentation award.

While the wording indicates a first-time attendance award "or" a student paper award, this could also be both awards in a given year, with \$500 allotted to each award. The intent is to be flexible and to accommodate various possibilities that might come up; the Board would set the parameters each year. The criteria for the awards will need to be well defined.

8. Audit Committee's Report (James Mason, Brian McMillan)

James Mason reported on behalf of the Audit Committee. They examined the financial records and found the accounts in order. They were pleased to see that recommendations from previous years have been adopted by the Treasurer. They made one additional recommendation, to include the membership list with the documents submitted.

Motion: James moved acceptance of report; Peter Higham seconded. Passed.

A question was raised about transfer of funds to IAML. Payment of dues is not timely, which prevents participation in electronic voting and messes up mailing of the first issue of *Fontes*. Rob responded that our dues take six months to come in, so it is difficult to pay on time. Should we pay the fees ahead of time? This might not work either. This is a question for the Board to discuss and work out. Canada is not alone in being late, but should not be a leader in this.

A question was raised as to whether next year's Audit Committee should be voted upon at this meeting. James Mason and Laura Snyder volunteered to serve as next year's Audit Committee. Jan will check the Terms of Reference and clarify procedures for next year.

9. Membership Secretary's Report (Kyla Jemison)

Report submitted in advance. Kyla commented that memberships tend to dribble in. She will try to be more proactive about timely renewals next year. We have more members this year, especially more CAML/IAML members. This is no doubt because of the IAML conference in Canada, but continued membership in both CAML and IAML should be encouraged for the future as well.

10. Nomination Officer's Report (Lisa Philpott)

Lisa reported that the call for nominations went out June 21, and was later revised. Two nominations were received: Cheryl Martin for Vice President/President Elect, and Carolyn Doi for Secretary. A call for additional nominations from the floor did not bring forth any other names, so Cheryl and Carolyn were acclaimed in their new positions.

The new Board will have its first meeting on Friday. Jan noted that two other positions appointed by the Board – Treasurer and Membership Secretary – were both reappointed this year.

11. Communication Officer's Report (Cathy Martin)

Website. Stacy Allison-Cassin, as Webmaster, maintains the site and posts information. She encouraged people to send content. She will look into getting Google Analytics installed so that we can get information about use of the site. We do have GA statistics available for usage of the *CAML Review* articles.

CAML Review. Cathy is editor, Cheryl Martin is associate editor, and Desmond Maley is reviews editor.

Richard McKibbon was announced as the winner of the CAML Student Paper Award for 2012. His article, "The *Plexure* of Copyright Infringement" was published in Vol. 40, no. 1.

Vol. 40, no. 2 will be a special issue in tribute to Helmut Kallmann. Maria Calderisi was thanked for her work in encouraging submissions for this issue.

The *Review* will need a new associate editor, and would also like to include a francophone editor on its staff. Interested members should contact Cathy Martin.

Discussion: Review of the *CAML Review* mandate (Cathy Martin, D. Maley). This had to be omitted due to lack of time, but members were encouraged to send suggestions and comments to Cathy.

A question was raised as to whether a few copies of the special Kallmann tribute issue could be printed for family members and special friends. Cathy answered that this can be done easily.

12. RILM Report (Gilles Leclerc)

Report submitted in advance. Gilles reported updated numbers for 2012: 80 submissions including 31 abstracts. Gilles would like to get to know those who have been contributing, and is hoping to reinvigorate our RILM submission program.

13. RISM Report (Cheryl Martin)

Report submitted in advance. Cheryl was invited to speak at the 60th anniversary RISM conference in Germany in June. It was interesting to hear what contributors from elsewhere are doing. There has been a long period of inactivity for RISM in Canada, so Cheryl is trying to get caught up. John Lazos and Kristina Dubois have volunteered to assist her. Cheryl will be giving a demonstration of the RISM database tomorrow at IAML.

14. RIPM Report (Kathleen McMorrow)

Report submitted in advance.

15. Copyright Committee (Monica Fazekas)

There has been a lot of activity lately, particularly with the passing of Bill C-11, formerly Bill C-32. Committee members currently include Monica and Richard Green; Richard Belford has now retired. Now that the legislation has passed, the focus of the committee may shift to implementation of the new law.

Jan will add copyright to the next Board agenda.

16. Quebec Chapter Report (Benoit Migneault, Chair, CAML QC)

Report submitted in advance. Benoit reported that the chapter met on October 28 at the Grande Bibliothèque, with 46 participants. Plans for the next chapter meeting are still in progress. The schedule might be different this year, since many members have been participating in the IAML conference.

17. Presentation of the CAML First-time IAML Attendee Award (Cathy Martin)

Cathy Martin announced and introduced the winner of this award – Sean Luyk, from University of Alberta. Sean will contribute a report on the conference to the November issue of the *Review*.

18. CAML 2013 location

The Board voted to meet with CUMS at Congress in Victoria; Bill Blair (University of Victoria) has agreed to host us. Suzanne Meyers Sawa volunteered to be Program Chair.

Contact Suzanne if you are interested in working with her on the program committee. Dates for the conference will be posted later.

19. Other Business

CAML mailing address. CAML has been using the LAC address as its official mailing address, but this is problematic. Following a motion by the Board, Jan is seeking another volunteer institution to take this on.

LAC Changes. Some interest was expressed in having CAML write a letter to Dr. Daniel Caron, raising questions about changes at LAC. Jan has agreed to compile and send the questions. Proposed questions should be sent to her by August 15. Jan will circulate a draft in advance to those who have contacted her, but will not distribute it on a public list. The letter should be worded in such a way that it could also be copied to other appropriate people such as cabinet ministers.

Helmut Kallmann memorial. Joan McGorman announced that Carleton University is planning a memorial for Helmut Kallmann and is working on establishing a Chair in his name. They need to raise a total of \$3 million and are asking for donations. Joan has information and posters about this. Peter Higham suggested that the Board might consider a CAML contribution to the Kallmann Chair.

CAUT. Desmond has recently been appointed to the Library Committee of CAUT. He welcomes input about workplace issues and questions about CAUT.

Board changes. Peter expressed thanks to two outgoing board members – Kirsten Walsh and Laura Snyder.

20. Motion to accept the Non-Audit Committee reports.

Suzanne moved acceptance; Lisa seconded. Passed.

21. Adjournment

Desmond Maley moved adjournment. Meeting adjourned at 2:07 pm.

Respectfully Submitted,

Laura M. Snyder, Recording Secretary