

**Canadian Association of Music Libraries, Archives, and Documentation Centres /
L'Association canadienne des bibliothèques, archives et centres de documentation
musicaux**

Annual General Meeting/Assemblée générale annuelle

**Sunday, May 13, 2007, 9:00-11:00
Salle Jean Papineau-Couture (B-379)
Faculté de musique, Université de Montréal**

Present: Stacy Allison-Cassin, Michelle Arbuckle, Rob van der Blik, Hélène Boucher, Alastair Boyd, Myrienne Dubé, Monica Fazekas, Jan Guise, Joseph Hafner, Peter Higham, Desmond Maley, Cheryl Martin, Joan McGorman, Brian McMillan, Kathleen McMorrow, Christiane Melançon, Julie Paquet, Daniel Paradis, Lisa Rae Philpott, Denise Prince, Laura Snyder, Jillian Tomm, Lucinda Walls, Kirsten Walsh.

The meeting was called to order at 9 a.m.

1. Approval of the agenda
Motion: Desmond
Second: Kirsten
Motion passed

2. Approval of the minutes of the AGM, York University, May 31, 2006
Motion: Monica
Second: Brian
Motion passed

3. Business arising from the 2006 AGM minutes
 - RILM: updates on planning for Lisa's retirement.
 - Clarification regarding a budget line for RILM (OCLC block for searches)
 - Copyright work: Monica offered to take over the copyright work. Brian will coordinate the transition.
 - There was a discussion regarding our relationship with CUMS. This year's planning committee commented (Denise, Hélène, Brian).
 - **Action item:** Document procedures in time for next year's meeting with CUMS as part of Congress.

4. President's Report. Lucinda Walls
 - Welcome to new members.
 - Various Board changes announced: Departing Members: Richard Belford (member-at-large) and Desmond Maley (CAML Review editor) thanked for their service. New Members: Cheryl Martin stepped in as editor of the Review, Jan Guise stepping in as membership secretary. Reappointment: Brian to continue as treasurer. Other Board members thanked for their work over the past year.

- Various meetings of the past year discussed (Congress @ York, MLA New York/Ontario Chapter meeting, 2nd Quebec music libraries meeting.
- CAML activities recognized (Cataloguing Committee, RILM).
- Organisers of this year's meeting thanked.
- Four CAML members will be attending IAML in Sydney, Australia (Alastair Boyd, Maria Calderisi, Terry Horner, Brian McMillan) .

5. Treasurer's Report. Brian McMillan

- Recent membership dues cover loss reported in the distributed report.
- York 2006 ended up costing more than was originally thought. There were some issues related to billing between Congress, York and CUMS which were eventually worked out.
- Brian clarified issues related to Quebec chapter funds including the 60 CAML/40 Quebec chapter split of sponsorship funds for the 07 Annual meeting.
- IAML dues increased (1 euro for individuals, 2 euros for institution.) The Board looked at membership rates and patterns and there are more IAML members than in previous years and this has caused CAML to lose money. The Board approved new membership rate for IAML/CAML, \$86.00 for regular members, \$76.00 for retired/unwaged. Rate will increase in the 2008 membership year.
- Daniel raised the issue that there is a discrepancy with the budget numbers. Action item: Brian will fix errors and resubmit the report.
- Vancouver 2008 (assuming it will be approved) proposed numbers discussed.
- Membership numbers following trends.
- Quebec chapter. If formed will withdraw their funds but budget still balances.
- Investment funds (Trimark) reported. Action item: Desmond suggested it be included in future reports. Action item: look into ways to increase investment revenues.
- Budget 2008
 - **Motion:** Brian
 - **Second:** Joan
 - **Motion passed** (providing the discrepancy in the budget numbers were corrected)

6. Membership Secretary's Report. Cheryl Martin

- Cheryl is giving report as Jan will be stepping into the role after the '07 AGM.
- Numbers are slightly fluid as members are still joining.
- Membership numbers fairly constant, with some increases in IAML numbers.
- There are some decreases in CAML-only memberships.
- There are also a number of new members (listed in the Membership Secretary's Report).
- *Fontes* is back on schedule.
- IAML dues have gone up (as cited above).
- Membership receipts by email has been working well.

- **Action items:**
 - Request for members to use the shortest mailing address possible and be consistent from year-to-year.
 - Use your institutional address if you are in Ontario, Quebec as it will save CAML money.
 - Working on a fill-able PDF for membership form and for membership receipt to also be a PDF file.
 - Email money transfers are being investigated.
- **Report received**

7. *CAML Review* Report. Cheryl Martin

- The latest volume mailed recently. Items missed due to timing will go in the next issue.
- An email to the membership was sent out giving the required notice of motion regarding the Quebec Chapter as the *CAML review* was not out in time for the advance notice.
- Cheryl is investigating changes to printing practices. Changing to colour printing for the cover will result in an increase of about \$80 total per volume run. An increase in advertising revenues could make up for the extra costs.
- Cheryl and Rob van der Blik had planned to use Open Journal System (OJS) to produce the latest issue however technical issues prevented this from happening. There will be an attempt to use it for the upcoming issue.
- **Action items:**
 - Cheryl asked that the membership alert her of Canadian publications.
 - Cheryl and Denise will work on increasing the bilingual content.
 - Pictures of conference please send on to Cheryl [or Stacy].
 - Conference reports please send to Cheryl.
 - More research content would be appreciated.
 - More help always needed so volunteers appreciated.
- Thank you: Denise (translations), Rob and Stacy (OJS), Erica Mayhew (copy editing), Desmond (advice).
- **Report received**

8. Nominations Officer Report. Lucinda Walls for Chris Dennis

- Nominations for member-at-large.
 - Call went out Jan 17, 2007 on CANMUS-L, no nominations.
 - Call repeated Feb. 5 2007, Joseph Hafner nominated.
 - Joseph's bio was read.
 - Lucinda called for any other nominations. No further members nominated.
 - Joseph acclaimed to the member-at-large position.
- Board status report from this year's pre-AGM meeting. Cheryl appointed as communications officer, Stacy appointed as webmaster, Jan Guise as membership secretary.
- **Report received**

9. Motion regarding the formation of a Quebec Chapter
 - Brian gave background on Quebec activities, including the very successful two meetings.
 - An email was sent out regarding the “notice of motion.”
 - Proposed name: Quebec chapter of CAML/Section Québec de l’ACBM.
 - Discussion regarding administrative issues and official name. The Quebec chapter structure is modeled on the MLA chapter structure.
 - **Motion:** Brian read out official motion from the CAML Review. Be it resolved....
 - **Second:** Joan
 - **Motion passed**

10. RILM Report. Lisa Rae Philpott for Lisa Emberson
 - 113 submissions sent to RILM Centre in New York in July 1, 2006—May 9, 2007, a decrease from the 338 of 2005-2006. See report the RILM Report for the exact breakdown.
 - Thank-yous to abstracters.
 - RILM retrospective project reported.
 - More volunteers for abstracters needed for specific publications.
 - English monograph abstracters needed with work constituting 10 hours a month.
 - Those looking for information and those willing to work on RILM abstracts should contact Lisa at:
Phone: 819-953-4885
Email rilminformation@lac-bac.gc.ca
<http://www.rilm.org>
 - Brian expressed our RILM needs to CUMS at their Board meeting. They suggested that all submissions to *Intersections* come with an abstract.
 - **Report received.**

11. CAML Cataloging Committee Report: Daniel Paradis
 - Daniel reported on various activities of the Cataloging Committee, primarily involving comments on draft versions of RDA. Comments were forwarded to the Canadian Cataloging Committee (CCC) and on to the Joint Steering Committee (JSC) Various specific music-related comments were reported.
 - Terms for committee members are up this year. A call for interested members was issued.
 - **Report received**

12. Future meetings and conferences:
 - Congress 2008. CAML/ACBM in Vancouver
 - Meet in Vancouver with CUMS in 2008.

- Congress 2009 Carleton; 2010 Concordia and it is most likely we will meet with CUMS/Congress those years.
- IAML, 2007 to IAML 2012
 - There was some discussion regarding potential locations.
 - Stacy suggested that the Board accepts formal applications for locations and make a decision by the Fall meeting. It was agreed that the Board would issue a call for proposals.

13. Other business

- Kirsten. Victoria is hosting the MLA chapter meeting close to the dates for next year's Vancouver meeting.
- Lucinda passed the "official camel" to Peter (CAML presidency). Peter thanked Lucinda for her work as CAML President.

Meeting adjourned at 11:30.

Stacy Allison-Cassin
Recording Secretary