

**Canadian Association of Music Libraries, Archives and Documentation Centres /
L'Association canadienne des bibliothèques, archives et
centres de documentation musicaux**

Annual General Meeting / Assemblée générale annuelle

**Vancouver Island Room, Fairmont Hotel Vancouver
Vancouver, B.C.
February 17, 2005**

Present: Stacy Allison-Cassin, Debbie Begg, Richard Belford, Bill Blair, Lisa Emberson, Monica Fazekas, Carole Goldsmith, Richard Green, Joseph Hafner, Terry Horner, Anne LePage, Desmond Maley, Cheryl Martin, Joan Colquhoun McGorman, Brian McMillan, Kathleen McMorrow, Suzanne Meyers Sawa, Brenda Muir, Daniel Paradis, Diane Peters, Lisa Philpott, Rob van der Blik, Lucinda Walls, Kirsten Walsh.

The meeting was called to order at 7 p.m.

1. Agenda

Brian McMillan MOVED to accept the agenda. APPROVED unanimously.

2. Minutes of 2004 AGM, University of Lethbridge, Alberta

MOVED by Richard Belford. SECONDED by Cheryl Martin. APPROVED.

3. Business arising from the 2004 AGM minutes.

No new business.

4. President's Report Diane Peters

New members were welcomed. In the past year, we have had a lot of discussion on board restructuring. During the discussion in

Lethbridge last year, we talked about having a Board with one Member-at-Large instead of two. In further Board discussions this was approved. Diane mentioned that she filled out a survey on the directions for Library and Archives Canada (LAC) on behalf of CAML. She suggested that LAC should keep up with their digital projects. Diane also stated that there needs to be a lot of work done on copyright at the national level and that LAC could play a leadership role in this area.

Diane also sent a letter expressing CAML's concern with the decision to suspend the music program at Huntington College, which would certainly be a loss to Sudbury. Desmond Maley mentioned that Laurentian University has said that it is willing to intervene, although there were no details yet on how this would be done.

A major project for the Board has been the revision of the Constitution. Thanks to Brenda Muir. This has been a major job. The Association has received notice that the revised draft of the Constitution is on the Web

site and paper copies were sent out in January. There will be further discussion today on the revision to the Constitution.

The Board will be working more on updating our Web site. We have a new Webmaster, Erin Patterson at Acadia. A content revision of the Web site needs to be done. If anyone is willing to help, please let the Board know. Diane would like to remind the Association that the Helmut Kallman award is given every 2 years. It was not presented in 2005. We will be seeking nominations for the award in 2006.

Carol Ohlers is willing to continue doing updates for the Directory of Music in Canada. So please continue to send any updates to her. Diane thanked Daniel and Denise for doing the translations for the Constitution. She also thanked Richard Belford for his many contributions as Member-at-Large and Kirsten Walsh and Terry Horner for doing all the local arrangements for the MLA conference.

5. Treasurer's Report Brian McMillan

The news is not so bleak this year. In referring to the handouts, the first page is the proposed budget that was passed at the 2004 AGM in Lethbridge. The second page is a statement of income for the period from January to February this year. The third page is a statement of assets. The last page is the proposed budget for 2006 which we need to vote on. The budget runs with the calendar year. Going back to the first page, Brian mentioned that he removed \$900 from the MLA conference under Income table. We still have a predicted deficit of \$3,810. Brian is working on ways to get this more under control.

There is nothing too extraordinary about the second and third pages. These are more for

your interest. Brian spoke about the last page, the 2006 budget. The Association is often in a deficit because of conference travel. This year, there were two conferences in one year. Next year we think the conference will be located at York University. A central location is better for the budget. In preparing the proposed 2006 budget, Brian has taken the average membership numbers and the new membership rates. Lisa Emberson has told him that OCLC fees can be removed since those payments are no longer required. There is a line in the budget for bad cheques which are the filing charges. Brian also expects an expense for the review engagement of \$856. Geoff negotiated verbally to have the review done for \$500, but we received a bill for \$856. Brian will approach the accountant about that cost to ensure that it is correct.

MOVED by Desmond Maley to accept the draft budget. APPROVED.

6. Membership Secretary's Report Diane Peters (for Marlene Wehrle)

You will notice that our numbers are slightly down from last year. Renewals tend to trickle in, so in all probability those numbers will rise. Diane has also been away from her desk for the last while, so there may be renewals waiting (since some renewals are still being sent to her as our previous membership secretary). We have a record number of new members this year. To update the report, there are thirty-six institutions, not thirty-five. Thank you to those who fill out the volunteer portion at the bottom of the membership form. If you did fill it out, your name has been forwarded on.

7. CAML Review Report Desmond Maley

In the past three *Reviews*, there have been reports on IAML, RILM Canada, five book reviews, and seven CD reviews. Thanks to Lisa Philpott for doing the Lethbridge conference report, Richard Green for his articles on the IAML conference and Virtual Gramophone. Thanks also to Alison Hall for her work with IAML. Patricia Debly contributed a long piece on musicology which was fascinating. Thanks to everyone who filled out the volunteer portion on the membership form. Desmond is hoping someone will take on putting the back issues of the *Review* on the Web site as a special project. Please contact Desmond if you are interested.

8. Nominations Report Diane Peters (for Chris Dennis)

Nominations for Member-at-Large were sent out before Christmas and again in early January, with the mailing of the Constitution. The deadline for nominations is Feb. 11. We have received three nominations, Richard Belford (U of Saskatchewan), Cheryl Martin (Royal Conservatory of Toronto) and Joseph Hafner (McGill University). The nomination has to go to a mail vote. Chris is hoping to send the ballots out very shortly.

9. Constitutional Review Brenda Muir

A mailing was sent out in January that included a letter outlining the principal changes to the constitution, along with the new draft. As well, the new draft of the Constitution and the current Constitution were made available on our Web site in both languages. Some major changes to the constitution include the change to a

“nominations officer” instead of a “nominations committee,” the decision to reduce the Board by one Member-at-Large, and the creation of a “Communications Officer.” There is also inclusion of Travel and Language sections which were previously part of our Procedures Manual. Many thanks to Daniel Paradis and Denise Prince for the time that they have spent doing the translations for the new draft.

Comments on the draft of the constitution were received until Feb. 11. One comment was that the use of the term “Association” is not consistent (sometimes it appears as Association and sometimes CAML/ACBM). Another concern was that the Treasurer’s position has changed to be elected rather than appointed. It was pointed out that this may not be wise considering that the position is complicated, with investments to deal with and depth of knowledge required. A discussion ensued. The Board had felt that it may be perceived as having too much power by appointing the Treasurer, since few positions on the Board were elected. Should we elect the Treasurer? In the end, it was decided to remain status quo and keep the Treasurer as an appointed position. There were comments received regarding the terminology in the Travel section. The Board had decided to remove 8.3 – 8.5 on and put it in the Procedures manual. It was also pointed out that the Language section need to be tightened up. Some clarification is needed regarding the election of the Communications Officer and there was a comment regarding the standing committees membership. Should all members be appointed and removed by the resolution of the Board?

In closing the discussion, it was noted that both the Constitution and Procedures manual were out of date. The Constitution is our legal

document, and it should not include specifics that will tie the Association down.

The Board will meet again and discuss the items discussed here at the AGM. The draft will be re-edited and then it will be sent for a vote by ballot. Yes, the new draft is accepted, or No, the new draft is not accepted.

10. RILM Report Lisa Emberson

Lisa didn't write a formal report since the reporting period is May to May. She would like to thank Lisa Philpott and Daniel Paradis for sending abstracts. Brian McMillan has done some abstracts of *Opera Canada*. Rob van der Blik has informed Lisa that one of his graduate students at York will write abstracts for Coda. A Carleton graduate student is writing abstracts for Musicworks and for the online journal Discourses in music. There is also a Carleton undergraduate student working on abstracts for monographs. Lisa is looking for someone to write abstracts for the CAML review. RILM has finally opened up their database to the committees, so now entries can be submitted on-line which has speeded up the process. Three hundred and fifty PhD dissertations have been entered during the past two years and approximately 500 MA theses (1995-2004) remain. Lisa Emberson will submit these over the next two years. She will do a formal report in a later *Review*.

11. CAML Cataloguing Committee Daniel Paradis

A new package of amendments (AACR2) was received in 2004. The major changes concerned electronic resources. Area 3 was removed from chapter 9. Changes in terms of

common usage were made to chapter 6 and 7. LAC is applying these changes of common usage, however LC is not. The next and last package of amendments will be received in summer 2005. AACR3 will be published in June 2007. The draft for part 1 has been received. JSC is planning to having a complete draft of the rules by December 2006. It is on a very tight schedule. Some areas of concern include the chief source of information which appears to be too general in specific situations. Use of a "compound GMD," e.g., sound; digital could be confusing. Would it mean an analog disc recorded digitally or a digital sound file? There has been concern expressed over the proposal to eliminate "s.n." and "s.l." in the publication area since it would be impossible to distinguish between published and unpublished resources. Also, in the rules of physical description, the use of 17 volumes (1 score + 16 parts) is confusing. MLA also shared their concerns. CAML Cataloguing Committee has made some suggestions to add new rules that would cover different media that appear on single carrier. The draft of part 2 of AACR3 is expected in April 2005, and the draft of part 3 AACR3 is expected in October 2005.

12. Conference 2006

Plans at this stage are to go back to meeting with Humanities and Social Sciences Federation of Canada (HSSFC). Diane has contacted CUMS and they are planning to meet with HSSFC in 2006 at York University. Are there any volunteers for the program? Are there any thoughts on the program? We would like to have joint sessions with CUMS. Are "hot topics" a possibility? Please let us know if you have any ideas.

13. Other Business

Richard Green MOVED to accept all reports.
ACCEPTED unanimously.

Kathleen McMorrow asked if there was Canadian input on RISM. No. The final thing to do is change Presidents. Lucinda Walls accepted the presidency and thanked Diane for all her work as President.

Desmond Maley MOVED to close the meeting. Brian McMillan SECONDED.

The meeting adjourned at 9:25 p.m.

Brenda Muir
Recording Secretary